



# SUBMITTING DISINVESTMENTS ONLINE

Our clients and planners are at the centre of our business. To make it easier for you to manage your clients' investments we have designed our secure planner website to **encourage you to focus on your clients' unique investment needs, one client at a time.**

Our intuitive online financial planning and transactional tools **support your dual role as a financial planner and business owner** by reducing your time spent on managing administrative requirements, allowing more time to focus on enriching your client relationships.

## PLANNER BENEFITS



Quick & easy  
to use



Submit multiple  
transactions at the  
same time



Paper-based applications  
only required for certain  
transactions



Transact in a  
secure online  
environment

## DISINVEST IN 3 SIMPLE STEPS:

# 1

Select the investment  
contract from which your  
client wants to disinvest\*.

# 2

Capture the relevant  
details.

# 3

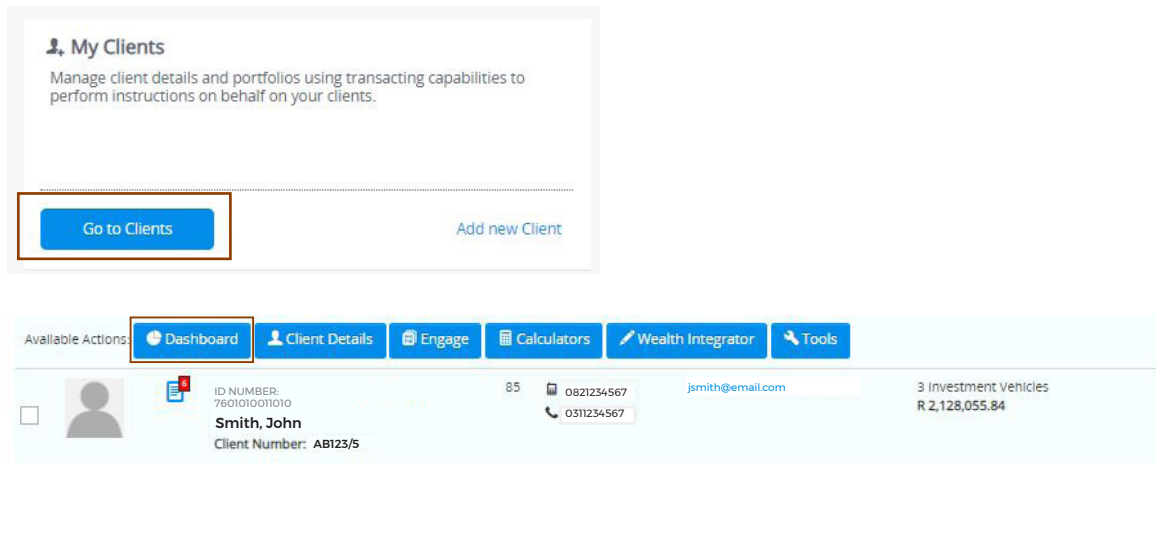
Upload any supporting  
documents and click  
submit.

*\*The online Disinvestments tool is only available for discretionary investments, e.g. Unit Trusts, Linked Investments, Life Wrapped Investments and Tax-Free Investments*

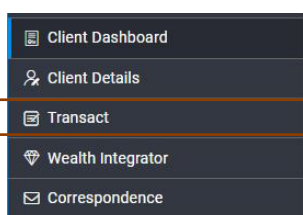
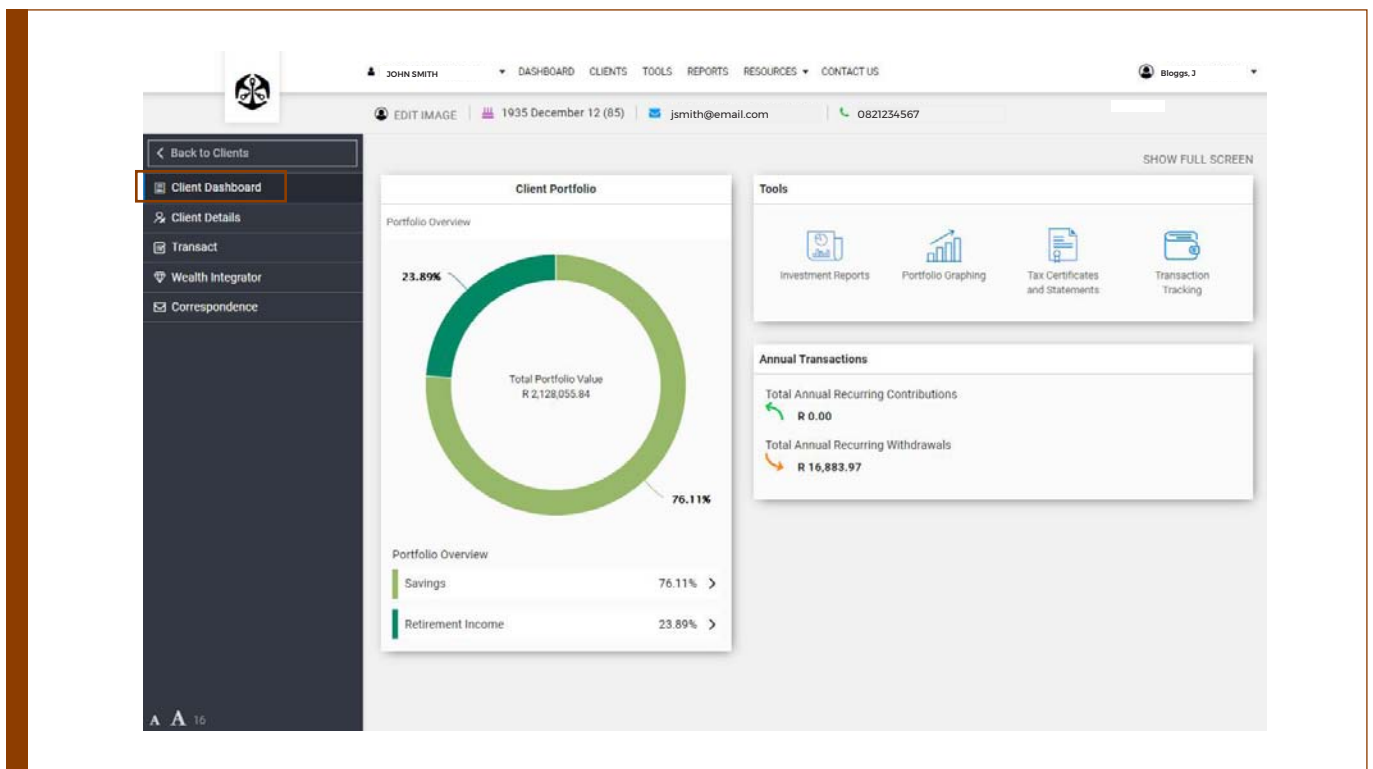
## YOUR ONLINE EXPERIENCE

### ACCESSING THE DASHBOARD

Simply click on your **Client List** to select your client and then click on **Dashboard**.



The **Client Dashboard** provides you with a **holistic view of your client's portfolio** – at a glance, you will be able to see your client's overall portfolio and by clicking on an interactive graph, you can drill down to view their investment details at a contract level, and even further to a fund level.



### ACCESSING THE DISINVESTMENTS TOOL

All transactional tools can be accessed via the navigation menu on the left-hand side of the Dashboard. Simply click on **Transact**.

Here you will be able to see your client's existing investments on the left, as well as a list of transactions that are either:

- Captured but **Not Yet Submitted**
- **Submitted**, or
- **Awaiting Client Authorisation.**

The screenshot shows a client dashboard with a sidebar on the left and a main content area. The sidebar lists existing investments: 'Old Mutual Wealth Linked Investment 12345678' and 'Old Mutual Unit Trusts 56789012'. The main content area displays the details for the selected investment, including a 'Purpose of Investment' section, 'Current Market Value' (R 3,578,525.78), 'Personal Investment Target' (Own Personal Investment Strategy), 'Withdrawals' (R 16,000.00), and 'Commencement Date' (01 Jan 2005). Below this, there are four action buttons: 'ADDITIONAL INVESTMENT', 'SWITCH', 'DISINVESTMENT', and 'CONTRACT DETAILS'. The 'DISINVESTMENT' button is highlighted with a red box. Below the buttons, there are filters for 'Not Yet Submitted', 'Submitted', and 'Awaiting Client Authorisation', and a search bar for instructions.

Select the **Investment Contract** on which you would like to transact and click on **Disinvestment** (as shown below).

You can capture your client's investment goal. Then click **Continue**.

The screenshot shows the 'DISINVESTMENT | DISINVESTMENT DETAILS' form. The form is for the 'Old Mutual Wealth Linked Investment 12345678'. It has two main sections: 'What is your client investing for? (Optional)' and 'Create a custom name for this Investment (Optional)'. The first section has a dropdown menu with 'Other' selected. The second section has a text input field with 'Investment of capital from sale of property - requires income'. Below these are two columns of options. The left column has 'Disinvestment Type' with 'Disinvestment' selected, and a 'Continue to Fund Selection' link. The right column has 'Recurring Withdrawal' with 'Amend' and 'Cancel' links, 'Amount' (R 16,000.00), 'Frequency' (Monthly), and 'Date of First Payment' (24/11/2020). A 'Recurring Withdrawal' note is at the bottom right. At the bottom left is a '+ADD NOTES' button and at the bottom right is a 'CONTINUE' button.

Select a **Personal Investment Target** that supports your client's investment goals. This is an inflation-linked return target that will assist clients in achieving their financial goals, based on their ideal investment period and the relevant risk required to achieve that return.

**DISINVESTMENT | FUND SELECTION**

**Old Mutual Wealth Linked Investment** 12345678

Current Value: **R 3,578,525.78**

Recurring Withdrawal: **R 16,000.00**

Your client's existing funds have been pre-populated in the Fund Allocation table below.

[Download the Investment Summary Report to view unit prices](#)

**Select a Personal Investment Target:**

Choose a Personal Investment Target to see more information. If you selected Own Personal Investment Target, you will be able to choose from all funds. ⓘ

**Understanding your personal investment target**

**Inflation Plus 3-4%**

Ideal Minimum Investment Period: **3 - 5 years**

Suited for clients who want:  
Medium-term inflation-beating returns without excessive risk.

Potential annual loss:  
Possible loss of 7.0% over any given 12-months.

[Inflation Plus 3-4% Information](#)

**Easy capture!** You can choose an amount- or a percentage-based disinvestment AND you have the option to split the disinvestment proportionately across all funds in the contract.

**Fund Selection and Allocation:**

Disinvestment Type: **Amount Specific** | Fund Specific | 100 %

Amount:  [SPLIT PROPORTIONATELY](#)

Funds	Units	Market Value	Gross Disinvestment R	Estimated Net Disinvestment
Nedgroup Investments Global Flexible Feeder Fund B2 Class ⓘ	31,162.3399	R 544,755.41	<input type="text" value="R 3,044.58"/>	R 3,044.58
SIS Inflation Plus 4-6 Fund of Funds A Class ⓘ	15,335.8470	R 156,390.52	<input type="text" value="R 874.05"/>	R 874.05
Old Mutual Balanced Fund B1 Class ⓘ	6,357.2246	R 151,735.76	<input type="text" value="R 848.04"/>	R 848.04
SIS Inflation Matching Fund of Funds A Class ⓘ	171,338.2104	R 284,815.51	<input type="text" value="R 1,591.80"/>	R 1,591.80
Coronation Balanced Plus Fund P Class ⓘ	1,249.4195	R 206,471.37	<input type="text" value="R 1,153.95"/>	R 1,153.95
Marriott Core Income Fund C Class ⓘ	454,642.2188	R 684,791.20	<input type="text" value="R 3,827.23"/>	R 3,827.23
Old Mutual Global Equity Fund B1 Class ⓘ	9,824.5614	R 542,804.95	<input type="text" value="R 3,033.68"/>	R 3,033.68
Ninety One Managed Fund H Class ⓘ	21,680.0006	R 387,282.86	<input type="text" value="R 2,164.48"/>	R 2,164.48
Coronation Top 20 Fund P Class ⓘ	584.4556	R 133,748.12	<input type="text" value="R 747.50"/>	R 747.50
Marriott First Worldwide Equity Feeder Fund C Class ⓘ	13,294.6520	R 485,730.08	<input type="text" value="R 2,714.69"/>	R 2,714.69
<b>Allocation Totals</b>			<b>R 20,000.00</b>	<b>R 20,000.00</b>

View the **estimated capital gains** per fund.

ESTIMATED CAPITAL GAINS: [?](#)

Fund Name	Estimated Capital Gains or Loss
Nedgroup Investments Global Flexible Feeder Fund B2 Class	R 1,041.86
SIS Inflation Plus 4-6 Fund of Funds A Class	R 350.35
Old Mutual Balanced Fund B1 Class	R 376.56
SIS Inflation Matching Fund of Funds A Class	R 411.86
Coronation Balanced Plus Fund P Class	R 753.70
Marriott Core Income Fund C Class	R 932.83
Old Mutual Global Equity Fund B1 Class	R 1,037.62
Ninety One Managed Fund H Class	R 723.57
Coronation Top 20 Fund P Class	R 471.01
Marriott First Worldwide Equity Feeder Fund C Class	R 706.20
<b>Total</b>	<b>R 6,805.56</b>

You have the opportunity to view the impact of the disinvestment on your client's contract **prior** to submission.

Contract Position After Disinvestment

Funds	Estimated Market Value	Allocation
Nedgroup Investments Global Flexible Feeder Fund B2 Class <a href="#">🔗</a>	R 541,710.83	15.22%
SIS Inflation Plus 4-6 Fund of Funds A Class <a href="#">🔗</a>	R 155,516.47	4.37%
Old Mutual Balanced Fund B1 Class <a href="#">🔗</a>	R 150,887.72	4.24%
SIS Inflation Matching Fund of Funds A Class <a href="#">🔗</a>	R 283,223.71	7.96%
Coronation Balanced Plus Fund P Class <a href="#">🔗</a>	R 205,317.42	5.77%
Marriott Core Income Fund C Class <a href="#">🔗</a>	R 680,963.97	19.14%
Old Mutual Global Equity Fund B1 Class <a href="#">🔗</a>	R 539,771.27	15.17%
Ninety One Managed Fund H Class <a href="#">🔗</a>	R 385,118.38	10.82%
Coronation Top 20 Fund P Class <a href="#">🔗</a>	R 133,000.62	3.74%
Marriott First Worldwide Equity Feeder Fund C Class <a href="#">🔗</a>	R 483,015.39	13.57%
<b>Totals</b>	<b>R 3,558,525.78</b>	<b>100.00%</b>

Select the relevant options to confirm from which funds you would like your client's **fees** to be paid.

**Distribution Options:**

Distribution Options refer to the distribution of dividends and payment of fees across all funds in the contract. Please note that the selections made will apply to the entire investment contract.

How would you like your dividends to be distributed?

Into the funds from which they originated  
 Specific Funds

How would you like your fees to be paid?

Pay Across All Funds  
 Pay from Specific Fund

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**Fees (excluding VAT):**

Ongoing Financial Planning Fee

0.868  % R

max of 1.150% excl VAT p.a

You have the option to update any client information when submitting a disinvestment by clicking on the toggle next to **Client Details**.

<b>Disinvestment Details</b>	<input checked="" type="checkbox"/>	Easily track your progress through the transaction and once all required information is captured, click <b>SUBMIT APPLICATION</b> .
<b>Fund Selection</b>	<input checked="" type="checkbox"/>	
<b>Bank Details</b>	<input checked="" type="checkbox"/>	
<b>Client Details</b> <input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Documents</b>	<input checked="" type="checkbox"/>	

You have the option to submit the transaction either **manually** or **electronically**:

- **Manually:** You can email the generated Disinvestment Declaration to your client so that they can print, sign, scan and email it to you to upload in the Disinvestments tool.
- **Electronically:** The transaction and Disinvestment Declaration are sent for your client’s approval via the secure client website or the Old Mutual Wealth Client App.
  - **Via the secure client website:** Your client can simply log in and click on “Transact”, and then click on “Awaiting your Authorisation” to view the transactions awaiting approval.
  - **Via the client app:** Your client can log in and click on the “Approve” tab to view their pending transactions.

Once your client has reviewed the transaction detail via the secure website or app, they can either “Accept” or “Decline” the transaction.

**ANYTIME, ANYWHERE... OLD MUTUAL WEALTH’S CLIENT APP**

We have enhanced the overall digital experience for our clients. The **Old Mutual Wealth Client App** provides clients with easy access to their portfolio information at any time, and gives them an overview of all of their Old Mutual holdings in one place, as well as the ability to approve any submitted transactions through the electronic signature functionality.

**TRACK YOUR TRANSACTIONS ONLINE**

Our online Transaction Tracking tool allows you and your clients to follow the progress of transactions submitted by you and your client, as well as to view any outstanding information that may be required.



